



**Workforce Development Board  
Executive Committee  
Sesnon House – Cabrillo College  
6500 Soquel Drive, Aptos, CA 95003  
Wednesday, March 4, 2020 8:30 a.m.**

18 W. Beach Street  
Watsonville, CA 95076  
(831) 763-8900  
[www.santacruzwb.com](http://www.santacruzwb.com)

**The Chair called the meeting to order at 8:30 a.m., and a quorum was established.**

**Committee Members in Attendance**

Delk, Marshall  
Destout, Elyse  
Morse, Rob  
Moss, Denise  
Siegel, Carol – Chair  
Slack, Ron

**Committee Members Absent**

None

**Staff in Attendance**

Chevalier, Katy – WTW Program Manager  
Gazza, Laurel – WDB Administrative Aide  
Gray, Lacie – WDB Sr. Analyst  
Paz-Nethercutt, Sara – WDB Sr. Analyst  
Stone, Andy – WDB Director

**Guests**

Reyes, Karen – Cabrillo College SRSN  
Rohlfing, Eileen – Employment Development Department  
Winter, Amanda – Career Center Operator

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**Subject: Public Comment**

There was no public comment.

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**MEMBERS:**

Carol Siegel, Chair  
Santa Cruz Seaside Company

Rob Morse, Vice Chair  
Pacific Gas and Electric Company

Lamont Adams, Business Manager  
IBEW Local 234

Alia Ayyad, Director  
Center for Employment Training

Diane Berry-Wahrer, Supervisor  
California Department of Rehabilitation

KatieSetzler, Human Resources Director  
Palo Alto Medical Foundation

Todd Livingstone, Assistant Director  
Career and Technical Education  
Watsonville/Aptos Adult Education

Christina Cuevas, Governing Board Trustee  
Cabrillo College

MariaElena De La Garza,  
Executive Director  
Community Action Board

Marshall Delk, Vice President  
Santa Cruz County Bank

Elyse Destout, Owner  
Photography by Elyse Destout

Yuko Duckworth,  
Employment Program Manager  
Employment Development Department

Candice Elliott, Principal Consultant  
Fortress and Flourish

Carmen Herrera-Mansir  
Director, El Pajaro CDC

Sean Hebard  
Carpenters Local 505

Mark Hodges, Director,  
Regional Occupational Program  
Santa Cruz County Office of Education

Barbara Mason,  
Economic Development Coordinator  
Santa Cruz County Economic Development

Chris Miller, Founder  
ScratchSpace, LLC

Elisa Orona, Director  
SC Health Improvement Partnership

Glen Schaller, Political Coordinator  
Monterey Bay Central Labor Council, AFL-CIO

Bryce Root, Founder Owner  
The Root Group

Shaz Roth, Executive Director & CEO  
Pajaro Valley Chamber of Commerce

Dustin Vereker, Chief Beer Ambassador  
Discretion Brewing Company

**DIRECTOR:**  
Andy Stone

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**Subject: III. Consent Items:**

- C.1 – Approval of November 13, 2019 Meeting Minutes**
- C.2 – Data Dashboard**
- C.3 – Contractor Activity Reports (thru Q2 PY 19/20)**
- C.4 – AJCC Hallmarks of Excellence Action Plans**
- C.5 – Re-contracting PY 20/21 WIOA Services**
- C.6 – Eligible Training Provider List Appeals Policy**

**Action:** It was moved to approve the Consent Agenda

**Status:** Motion to Approve: Marshall Delk  
Motion Seconded: Rob Morse  
Abstentions: Ron Slack  
Committee Action: All in favor, minus noted abstention, motion passed.

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**Subject: IV. Administration Items:**

**A.1 – Strategic Plan Report Update**

WDB Director Andy Stone gave current updates on the status of the goals for Workforce Santa Cruz County, that were outlined in the Strategic Plan Update. Topics included the latest status of the upcoming Business Resource Network; the Incumbent Worker Training Program; the upcoming Cabrillo College Job Fair, on April 8<sup>th</sup>; and a recap of the Prison 2 Employment Grant (P2E), which was recently approved by the Board of Supervisors.

**Action:** It was moved to accept the WDB Directors' Operational Plan update for PY 19-20

**Status:** Motion to Approve: Elyse Destout  
Motion Seconded: Marshall Delk  
Abstentions: None  
Committee Action: All in favor, motion passed.

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**A.2 – WIOA Budget PY 2019-20 Modification**

Director Andy Stone recapped the latest WIOA Budget modifications in regards the WIOA Dislocated Worker (DW) and Adult programs. He also noted grant funding that the WDB has received: Slingshot 2.0 grant (\$5200); Third Sector grant (\$25,000); and P2E grant (\$126,784), which will go directly to the Santa Cruz County Probation Dept contract that will benefit justice-involved women in the community.

**Action:** It was moved to approve the proposed WIOA budget modifications for PY 2019-2020. (Transfer \$350,000 from FY 2018-19 DW to FY 2018-19 Adult). Additionally, it was moved to authorize staff to send a budget modification request to the state to move WIOA DW funds to WIOA Adult services.

**Status:** Motion to Approve: Ron Slack  
Motion Seconded: Rob Morse  
Abstentions: None  
Committee Action: All in favor, motion passed.

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### **A.3 – WDB Officer Nominations PY 2021-21**

Committee member Ron Slack stated that he will need a slate of candidates and needs to know specifically who was on the committee from last year, and implored the committee to help with nominations for the upcoming year.

**Action:** It was moved to develop a WDB Officer nominating committee and develop a slate of candidates for election at the WDB's May 27, 2020 meeting.

**Status:** Motion to Approve: Ron Slack  
Motion Seconded: Marshall Delk  
Abstentions: None  
Committee Action: All in favor, motion passed.

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### **A.4 – WDB Member Recruitment Update**

Director Andy Stone stated that a new labor sector member, Lamont Adams, was just appointed to the WDB by the County Board of Supervisors, in February. A new member orientation will be set up for him before the April 2 WDB meeting. He also mentioned that one business sector vacancy was still needing to be filled. Committee Chair Carol Siegel directed to have an action plan developed, which includes the list of member terms expiring.

**Action:** It was moved to accept the WDB Member Recruitment Update, and to send the Executive Committee a list of the member terms expiring.

**Status:** Motion to Approve: Rob Morse  
Motion Seconded: Elyse Destout  
Abstentions: None  
Committee Action: All in favor, motion passed.

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### **A.5 – WDB Meeting Planning**

Director Andy Stone noted that speaker Kris Latimer, “Engaging Disconnected Youth” was scheduled to speak at the April 2, 2020 full board meeting. “The Future of Agriculture in the Pajaro Valley” was the scheduled topic for the May 27, 2020 meeting.

**Action:** It was moved to direct that the WDB staff include the items in the April 2, 2020 full board agenda.

**Status:** Motion to Approve: Elyse Destout  
Motion Seconded: Ron Slack  
Abstentions: None  
Committee Action: All in favor, motion passed.

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### **A.6 – Regional Planning Unit Update**

Director Andy Stone stated that the California Employment Development Department (EDD) had issued Draft Directive WSDD-209, providing guidance regarding the review and update of the existing Regional Planning Unit (RPU) boundaries, and presenting the following split of the Coastal RPU:

#### **Preliminary RPU A**

- Monterey County Workforce Development Board
- San Benito County Workforce Development Board
- Santa Cruz Workforce Development Board

#### **Preliminary RPU B**

- San Luis Obispo County Workforce Development Board
- Santa Barbara County Workforce Development Board

He also noted that many other boards/commissions/follow the Preliminary RPU A guidelines and recommended this alignment.

**Action:** It was moved to direct staff to provide EDD with comments in support of the division of the Coastal RPU into two separate RPU's.

**Status:** Motion to Approve: Rob Morse  
Motion Seconded: Ron Slack  
Abstentions: None  
Committee Action: All in favor, motion passed.

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## **VI. Chairperson's Report**

No report given. However, at this time, committee member Ron Slack made an announcement regarding the upcoming April 16<sup>th</sup> Housing Matters "Soupline" fundraiser, from 5:30 to 8:00 pm at the Cocoanut Grove, in Santa Cruz.

**Meeting adjourned at 9:28 a.m.**

**Next Meeting:      Workforce Development Board Meeting  
April 2, 2019 @ 8:30 am.   \*\*Thursday\*\*  
Seacliff Inn, Seacliff Room  
7500 Old Dominion Court  
Aptos, CA 95003**

**Executive Committee Meeting  
May 6, 2020 @ 8:30 am  
Sesnon House, Cabrillo College  
6500 Soquel Drive  
Aptos, CA 95003**