



**Workforce Development Board  
Career Services Committee  
Watsonville Career Center,  
Wednesday, July 28, 2021, 3:00 p.m.**

18 W. Beach Street  
Watsonville, CA 95076  
(831) 763-8900  
[www.santacruzwb.com](http://www.santacruzwb.com)

**NOTE: Due to the COVID-19 pandemic, and the directive of Governor Gavin Newsom in adjusting the Brown Act rules, public meetings will be allowed to be attended virtually until further notice. A public meeting room was made available for this meeting, but all participants chose to attend virtually, via Microsoft Teams.**

**The Chair, Elyse Destout called the meeting to order at 3:01 p.m., and a quorum was virtually established.**

**Committee Members in Attendance**

Christina Cuevas  
Elyse Destout - Chair  
Burr Guthrie  
Sara Jamison (for Fernando Giraldo)  
LeNae Liebetrau  
Denise Moss – Vice Chair  
Annabelle Rodriguez

**Committee Members Absent**

Alia Ayyad  
MariaElena De La Garza  
Malina Long

**Staff in Attendance**

Katy Chevalier – EBSD Program Manager  
Peter Detlefs – WDB Business Services Manager  
Josie Montes – WTW Analyst  
Sara Paz-Nethercutt – WDB Senior Analyst  
Andy Stone – WDB Director  
Marcy Villalobos – WDB Office Assistant

**Guests**

Claudia Cortes  
Laura Gomez  
Barbara Mason  
Shelby Mason  
Bea Munoz  
Paz Padilla  
Maria Rodriguez  
Barry Scott  
Yoseline Soriano  
Kate Turek  
Amanda Winter

**Career Services Committee  
MEMBERS:**

Elyse Destout, Chair  
Photography by Elyse Destout

Denise Moss, Vice Chair  
Cabrillo College

Alia Ayyad  
Center for Employment Training

Christina Cuevas, Trustee  
Cabrillo College

MariaElena De La Garza,  
Executive Director  
Community Action Board

Burr Guthrie,  
Watsonville/Aptos/Santa Cruz Adult Ed.

Malina Long,  
Executive Director  
Your Future Is Our Business

Fernando Giraldo, Chief Probation Officer  
Santa Cruz County Probation Department

LeNae Liebetrau,  
Senior Vocational Rehabilitation Counselor  
Department of Rehabilitation

Henry Michel,  
Santa Cruz County Office of Education

Annabelle Rodriguez  
GOAL/Cabrillo College

**DIRECTOR:**  
Andy Stone

**Subject: Public Comment**

There were no public comments.

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**Subject: Action Items:**

**Item 1 - Approval of the April 21, 2021 Meeting Minutes**

**Action:** It was moved to approve the Action Item.

<b>Status:</b>	Motion to Approve Action Item:	LeNae Liebetrau
	Motion Seconded:	Denise Moss
	Abstention:	None
	Committee Action:	All in favor, motion passed

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**Subject: Report Items:**

**Item 2 – WDB Staff Updates**

WDB staff gave updates on current WIOA career services including the recruitment for FIRE Project participants, filling the current Administrative Aide vacancy, recapped the AJCC Certification process, launching a new WIOA paperless case file approach, the Prison to Employment Grant Services, and SB1 Pre-Apprenticeship Training Grant.

**Action:** No action taken, informational item only.

**Item 3 – WIOA Contracted Service Provider Activity Report**

Career Center Operator, Amanda Winter, reported on current WIOA contracted service provider activities and information on enrollments from Goodwill Central Coast, Santa Cruz County Office of Education Suenos Youth Program.

**Action:** No action taken, informational item only.

**Item 4 – CalWORKs Contracted Service Provider Activity Report**

Community Action Board Program Director, Maria Rodriguez, presented information on the SmartHIRE program including data on current job placements and the success of their most recent job fair that was held in late June.

**Action:** No action taken, informational item only.

**Item 5 – Presentation: WatsonvilleWorks!**

Housing Prevention and Intervention Services Director, Paz Padilla, gave a presentation on the WatsonvilleWorks! program offered through Community Action Board which is a transitional work experience program for the homeless to provide the necessary tools to get them back in the workforce and resolve their homelessness.

**Action:** No action taken, informational item only.

**Item 6 – AJCC Hallmarks of Excellence Action Plans PY 20/21 Q4**

WDB Sr. Analyst, Sara Paz-Nethercutt, gave a final update on the AJCC Hallmarks of Excellence Action Plans and stated that the Hallmarks of Excellence Action Plan is being replaced by the new Employment Development Department (EDD) policy directive, *Continuous Improvement (CI) Plans*.

**Action:** No action taken, informational item only.

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**Chairperson’s Report –** No report given.

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**Committee Member Announcements**

Anabelle Rodriguez, Director for Greater Opportunities through Adult Learning (GOAL), shared information regarding the upcoming Community Registration Fair event which will be held on August 10<sup>th</sup> at the Watsonville Center.

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**Meeting adjourned at 3:44 p.m.**

**Next Meeting: Career Services Committee Meeting  
Wednesday, September 22, 2021 @ 3:00 pm  
\*\*Virtual Attendance via Microsoft Teams\*\***