

**Workforce Development Board
Career Services Committee
Wednesday, April 20, 2022 3:00 p.m.**

18 W. Beach Street
Watsonville, CA 95076
(831) 763-8900
www.santacruzwb.com

NOTE: Due to the COVID-19 pandemic, and the directive of Governor Gavin Newsom in adjusting the Brown Act rules, public meetings will be allowed to be attended virtually until further notice.

The Chair called the meeting to order at 3:00 p.m., and a quorum was established. All participants attended virtually.

Committee Members in Attendance

Alia Ayyad
Yvette Brooks
Christina Cuevas
Elyse Destout – Chair
Fernando Giraldo
LeNae Liebetrau
Denise Moss – Vice Chair

Committee Members Absent

Annabelle Rodriguez

Staff in Attendance

Katy Chevalier – Program Manager
Lacie Gray – WDB Sr. Analyst
Elizabeth Gutierrez – WDB Admin Aide
Irma Marquez – HSD Director
Sara Paz-Nethercutt – WDB Sr. Analyst
Andy Stone – WDB Director
Marcy Villalobos – WDB Office Support

Guests

Eli Chance
Claudia Cortes
Daniel Dodge
Todd Livingstone
Racy Ming
Beatriz Munoz
Valerie Pena
Maria Rodriguez
Amanda Winter
Nicole Young

**Career Services Committee
MEMBERS:**

Elyse Destout, Chair
Photography by Elyse Destout

Denise Moss, Vice Chair
Cabrillo College

Alia Ayyad
Center for Employment Training

Yvette Brooks
Your Future is Our Business

Christina Cuevas
Cabrillo College

Fernando Giraldo
Santa Cruz County Probation Department

LeNae Liebetrau,
Department of Rehabilitation

Annabelle Rodriguez
GOAL/Cabrillo College

DIRECTOR:
Andy Stone

Subject: Public Comment

None

Subject: Chairperson's Report

None

Subject: Action Items:

Item 1 – Findings Authorizing Teleconference Meetings

Action: It was moved to adopt findings pursuant to Assembly Bill 361 authorizing teleconference meetings as a result of the continuing COVID-19 pandemic State of Emergency and Health Officer recommendation for social distancing.

Status: Motion to Approve: Fernando Giraldo
Motion Seconded: Christina Cuevas
Abstentions: None

Committee Action All in favor, motion passed

Item 2 – Approval of the January 19, 2022 Meeting Minutes

Action: It was moved to approve the January 19, 2022 Career Services Committee meeting minutes.

Status: Motion to Approve: Christina Cuevas
Motion Seconded: Denise Moss
Abstentions: None

Committee Action All in favor, motion passed

Item 3 – WIOA PY 21/22 Contractor Local Program Monitoring

Drafted WIOA contractor monitoring reports for PY 21/22 were provided to the committee for review. There were no questions from the committee.

Action: It was moved to accept the PY 21/22 local program monitoring reports as drafted by WDB staff.

Status: Motion to Approve: Denise Moss
Motion Seconded: Alia Ayyad
Abstentions: Christina Cuevas

Committee Action All in favor, motion passed

Item 4 – WIOA Re-contracting Cabrillo Student Resource & Support Network PY 22/23

Request to re-contract with Cabrillo College Student Resource & Support Network (SRSN) for PY 22/23. Due to committee member abstentions from the January 19, 2022 Career Services Committee, this item is presented again to the committee for approval. There were no questions from the committee.

Action: It was moved to accept the PY 22/23 Cabrillo Student Resource & Support Network re-contracting recommendation, submit to the Executive Committee for final allocation approval and direct staff to move forward with contract negotiations upon receipt of approvals.

Status: Motion to Approve: Alia Ayyad
Motion Seconded: Fernando Giraldo
Abstentions: Christina Cuevas

Committee Action All in favor, motion passed

Subject: Report Items:

Item 5 – WDB Staff Updates

WDB staff gave the latest updates on WIOA Career Services and Regional Projects/Grants. WDB Sr. Analyst Sara-Paz-Nethercutt shared that WIOA contractors received over 125 inquiries regarding WIOA services since using social media platforms, Facebook and Twitter; she informed the committee on the renewal of the local WIOA partner Memorandum of Understanding (MOU) which expires on June 30, 2022; and spoke on a new pilot project, CalASSIST, which is a referral platform that could be used by mandated partners in the future. WDB Sr. Analyst Lacie Gray reported that the Prison to Employment program, which has served a total of 11 justice involved women (6 working, 2 in school, and 3 actively looking for employment), ended in March 2022; she also reported that the SB1 Pre-apprenticeship program is currently running its fourth cohort, with a total of 19 participants enrolled and scheduled to finish in April. The next cohort is scheduled to start in the summer of 2022.

Action: No action taken, informational item only.

Item 6 – WIOA Contracted Service Provider Activity Reports

Report outs were given by the Career Center Operator, Goodwill Central Coast, Santa Cruz County Office of Education – Suenos program and

Cabrillo College – Student Resource and Support Network (SRSN).
Contractors shared year-to-date outcomes, challenges, and success stories.

Action: No action taken, informational item only.

Item 7 – CalWORKs Contracted Service Provider Activity Reports

Report out were given by Goodwill Central Coast, Community Action Board (CAB), and Cabrillo College – Student Resource and Support Network (SRSN).

Action: No action taken, informational item only.

Subject: Information Items:

Item 8 – Presentation by Racy Ming and Nicole Young

Racy Ming and Nicole Young gave a presentation on Diversity, Equity & Inclusion Committee Engagement.

Action: No action taken, informational item only.

Item 9 – AJCC Certification Continuous Improvement Plan PY 21/22 Update

The Continuous Improvement Plan was provided to the committee. The plan incorporates the actions for the program year for each of the America's Job Center of California (AJCC) sites.

Action: No action taken, informational item only.

Subject: Committee Member Announcements:

Chair Elyse Destout, spoke briefly on the mentorship program at Diamond Tech and the need for new mentors for the next school year.

Meeting adjourned at 4:22 p.m.

**Next Meeting: Workforce Development Board – Career Services Committee
TBD**