

ADDENDUM #7
 Request for Proposal (RFP HSD1-2021)
 Collective of Results and Evidence-based (CORE) Investments
 Issued March 11, 2022

This addendum (#7) is being issued to update the following sections for HSD1-2021:

- Protests and Appeals Procedures
- Timeline

All changes are denoted in yellow highlight.

5.10. Timeline

The following are the anticipated RFP milestones. Links to sign up to events are found at: [CORE Investments \(santacruzhumanservices.org\)](https://www.santacruzhumanservices.org)

Activity	Due Date
RFP released and posted, including but not limited to: Final RFP document & Online Application Portal	Tuesday, November 16, 2021
Applicant conference (virtual meeting).	Wednesday, December 1, 2021, 2:00 - 4:00 PM
1 st Online Portal Technical Assistance Session.	Friday, December 3, 2021, 10:00-11:00 AM
1 st Question and Response Posting	Thursday, December 9, 2021, 8:30 AM <i>For questions submitted by Monday, December 6, 5PM</i>
2 nd Question and Response Posting	Thursday, January 6, 2022, 8:30 AM <i>For questions submitted by Monday, January 3, 2022, 5PM</i>
Training and TA by Optimal Solutions Consulting	Dates posted on website (Dec through Feb)
Individualized Online Portal Support Offered	Requested by e-mail (Nov through Feb)
2 nd Online Portal Technical Assistance Session	Wednesday, January 12, 2022, 2:00-3:00 PM
3 rd Question and Response Posting	Thursday, January 20, 2022, 8:30 AM <i>For questions to be submitted by Monday, January 17, 2022, 5:00 PM</i>
3 rd Online Portal Technical Assistance Office Hour	To be scheduled, visit the CORE Website for details
4 th Question and Response Posting	Thursday, February 17, 2022 <i>For questions to be submitted by Monday, February 14, 2022, 5:00 PM</i>
Applications Due	Friday, March 4, 2022, 5:00 PM
Applicants informed if their application is considered incomplete or does not meet parameters	Tuesday, March 15, 2022
County Board and City Council panel status update	March 2022
Panel Review	April 2022
County Board and City Council approve the list of proposed awards and notice of intent to award are submitted to awards	Late May/Early June 2022

County Board and City Council adopt (and finalize) June 2022
awards

Contracts approved. (Contracts retroactive to July 1) August - September 2022

15. Protest and Appeals Procedures

Protests and Appeals to the County General Services Director

Protests and appeals in connection with this solicitation are to be submitted to the Santa Cruz County General Services Director, who will coordinate and consult as needed with the Santa Cruz County Human Services Director, City of Santa Cruz Manager and/or Assistant and jurisdictional legal counsel. The appeal process provided herein applies solely to decisions of the Department on this CORE RFP.

Organizations shall submit their protest and/or appeal in writing within three (3) working days from the date the notification of decision is emailed by the county. The Protest and/or appeals shall state the reason(s) for such action, stating all relevant facts, information, and evidence, and note as applicable, any of the following:

- A determination or interpretation is not in accord with the solicitation,
- There was an error or abuse of discretion,
- The record includes inaccurate information, or
- A decision is not supported by the record.

New or supplemental information not included in the original submission will not be considered in the protest or appeal. No applicant shall have the right to protest and/or appeal a decision related to another organization's submission.

Protests and appeals are preferred to be submitted by email to: COREAppeal@santacruzcounty.us

Or by U.S.P.S or other reliable mail carrier to:

General Services Department
Purchasing Division, Att: CORE RFP
701 Ocean Street, Suite 330
Santa Cruz, CA 95060

Upon receipt of an appeal and following consultation with those named above, the General Services Director shall issue a final, written decision within five (5) working days after receipt of the protest via e-mail or written letter with an explanation of the Director's determination.

Final Funding Decisions

At the public budget hearings regarding CORE funding, held in June, the Board of Supervisors and City Council will adopt their budget and come to a final decision on all CORE RFP funding.