



# County of Santa Cruz

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## HUMAN SERVICES COMMISSION

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1000 Emeline Avenue, Santa Cruz, CA 95060

[www.santacruzhumanservices.org](http://www.santacruzhumanservices.org) [www.workforcescc.com](http://www.workforcescc.com)

**APPROVED 1/17/2024**

### *November Meeting Minutes*

**DATE:** November 15, 2023

**TIME:** 8:30 a.m. – 10:30 a.m.

**PLACE:** *Hybrid Meeting: In person at the United Way, 4450 Capitola Rd #106, Capitola, CA, and Virtually via Microsoft Teams*

Commissioners Present: Lisa Smith (1st District); Danny Keith (2nd District); Stephen Gray (2nd District); Serg Kagno (3rd District); Betsy Clark (3rd District); Stoney Brook (4th District); Karina Moreno (4th District) Denise Hitzeman (5th District)

Commissioners Excused: Jennifer Anderson-Ochoa (5th District)

Commissioners Unexcused: None

Commission Seats Vacant: Supervisor Manu Koenig (1st District, 1 seat)

Staff Present: Randy Morris, HSD Director; Adam Spickler, HSD Senior Analyst, Heather Viola, HSD Executive Secretary

Guests: None

- Approval of Minutes (Action): The Commission approved September 20, 2023 meeting minutes. (Gray/Moreno)  
AYES: Smith, Gray, Clark, Brook, Moreno, Hitzeman  
NOES: None  
ABSTAIN: Kagno, Hitzeman  
ABSENT: Anderson-Ochoa
- Approval of Updates to Commission Bylaws (Action): The Commission approved an administrative update clarifying the use of “Rosenburg’s Rules of Order”, rather than “Robert’s Rules of Order” as the process for conduct rules that the Human Services Commission will follow so as to be in line with the County Board of Supervisors adopted use of Rosenberg’s Rules of Order, and the Human Services Commission’s Bylaws were revised to reflect this. (Hitzeman/Clark)  
AYES: Smith, Keith, Gray, Clark, Brook, Moreno, Hitzeman

NOES: Kagno  
ABSTAIN: None  
ABSENT: Anderson-Ochoa

3. Motion to Adjourn: The Commission meeting adjourned at 10:34am (Smith/Keith)

AYES: Smith, Keith, Gray, Kagno, Clark, Brook, Moreno, Hitzeman

NOES: None

ABSTAIN: None

ABSENT: Anderson-Ochoa

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