



County of Santa Cruz

HUMAN SERVICES COMMISSION

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APPROVED 3/20/2024

January Meeting Minutes

DATE: January 17, 2024

TIME: 8:30 a.m. – 10:30 a.m.

PLACE: *Hybrid Meeting: In person at the United Way, 4450 Capitola Rd #106, Capitola, CA,
and Virtually via Microsoft Teams*

Commissioners Present: Lisa Smith (1st District); Stephen Gray (2nd District); Serg Kagno (3rd District); Betsy Clark (3rd District); Stoney Brook (4th District); Karina Moreno (4th District) Denise Hitzeman (5th District); Jennifer Anderson-Ochoa (5th District)

Commissioners Excused: None

Commissioners Unexcused: Danny Keith (2nd District, participated as guest, virtually)

Commission Seats Vacant: Supervisor Manu Koenig (1st District, 1 seat)

Staff Present: Randy Morris, HSD Director; Adam Spickler, HSD Senior Analyst, Heather Viola, HSD Executive Secretary

Guests: Danny Keith (2nd District, participated as guest, virtually), Lupe Murguia of the Housing Authority of Santa Cruz County

1. Approval of Minutes (Action): The Commission approved November 15, 2023 meeting minutes. (Hitzeman/Moreno)

AYES: Smith, Gray, Clark, Brook, Moreno, Kagno, Hitzeman

NOES: None

ABSTAIN: Anderson-Ochoa

ABSENT: Keith

2. Review Potential Department Advisory Group Recommendation (Information): The Commission had a robust discussion of the efficacy concerns and benefits of the current Human Services Commission structure and purpose versus that of a potential “Human Services Advisory Group” in accordance with [County Code Section 2.38](#) for Department Advisory Groups, should the Board of Supervisors approve

dissolution of the Human Services Commission. The discussion included a consensus among Commissioners that they would like to view a set of potential, draft Human Services Advisory Group Bylaws in order to provide opinions to the Human Services Department Director, and specific Commission action was taken to appoint an *Ad Hoc* Committee to develop potential draft Human Services Advisory Group Bylaws for presenting to Commissioners at the March 20, 2024 Human Services Commission Meeting. (Gray/Moreno)

AYES: Smith, Keith, Gray, Clark, Kagno, Brook, Moreno, Hitzeman

NOES: None

ABSTAIN: None

ABSENT: Keith, Anderson-Ochoa

3. Approve 2022-23 Human Services Commission Biennial Report to the Board: The Commission reviewed and approved Commission staff to submit the required calendar years 2022 and 2023 Human Services Commission Biennial Report to the Board of Supervisors, and discussed potential biennial report improvements for future consideration should the Human Services Commission still exist for a next round of biennial reporting. (Gray/Smith)

AYES: Smith, Keith, Gray, Clark, Kagno, Brook, Moreno, Hitzeman

NOES: None

ABSTAIN: None

ABSENT: Keith, Anderson-Ochoa

4. Schedule of Commission Meetings for 2024: The Commission approved the schedule of Human Services Commission Meetings for calendar year 2024, as noted in the January 17 Human Services Commission Meeting [Agenda Packet](#). (Kagno/Clark)

AYES: Smith, Keith, Gray, Clark, Kagno, Brook, Moreno, Hitzeman

NOES: None

ABSTAIN: None

ABSENT: Keith, Anderson-Ochoa

5. Motion to Adjourn: The Commission meeting adjourned at 10:32am (Moreno/Gray)

AYES: Smith, Keith, Gray, Clark, Kagno, Brook, Moreno, Hitzeman

NOES: None

ABSTAIN: None

ABSENT: Keith, Anderson-Ochoa

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