



# County of Santa Cruz

## IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

18 W. Beach Street, Watsonville, CA; P.O. Box 1300, Santa Cruz, CA 95061

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### IHSS Advisory Commission

#### Meeting Minutes

Date: Friday, March 22, 2019  
Time: 1:00PM to 3:00PM  
Location: 1400 Emeline Ave. Room 206, Santa Cruz, CA 95060  
Present: Michael Molesky (Consumer, Chair), Foster Andersen (Consumer), Linda Campbell (Consumer), Maria Arreola (Provider), Patricia Howes (Provider, Vice-Chair),  
Excused: Lois Sones (Seniors Commission); Becky Taylor (Consumer)  
Absent: None  
Guests: Mike McConnell (ALTC Division Director), Linda Alves (CCAH Case Management Manager), Ryan Althaus (Sweaty Sheep Ministry)  
Staff: Juan Magaña (IHSS Public Authority Manager)

#### Minutes:

1. Call to Order  
Meeting was called to order at 1:06PM
2. Roll Call
3. Agenda Review
  - No changes made to agenda;
  - Magaña reported that, in compliance with AB2257, all agendas and minutes will now be posted on the IHSS Advisory Commission webpage. To ensure that the agenda and minutes were ADA compliant, the format of the agenda minutes needed to be changed.
4. Review and Approval of *January 25, 2019 Minutes*
  - Reviewed minutes of the January 25, 2019 meeting, the following change was made:
    - o Change Central Coast Alliance for Health to Central California Alliance for Health (page 3, item # 10)
  - Motion to approve minutes called by:
    - o First/Second: Campbell/Howes
    - o Ayes: Molesky, Arreola, Andersen
    - o Noes: None
    - o Abstain: None
5. Oral Communications and Announcements: *Anyone wishing to address the commission on any item within the jurisdiction of the Commission and not listed on the agenda may do so at this time. Comments are limited to three (3) minutes in duration.*
  - Andersen reported that the 2018 Shared Adventures Annual Report is out; in 2018, Shared Adventures held 200 activities and accommodated 3000 individuals;
  - Andersen also reported that this year is Shared Adventures 25<sup>th</sup> year anniversary as a non-profit and plans on holding a celebration on May 18<sup>th</sup> at the Boardwalk Bowl.

- Molesky reported that the Caregiver University will be held in Salinas on March 30<sup>th</sup>, 2019
  - Molesky brought copies of flyers for the IHSS Advisory Commission; recommended that commission members take and use to invite people to join the commission.
6. Correspondence
- No correspondence was passed
7. Guest Speaker: Ryan Althaus
- Ryan Althaus from Sweaty Sheep Ministry presented on the work he is doing for IHSS; Ryan is
    - o Looking at the relational aspect of IHSS, switching from caregiving to companionship
    - o Finding IHSS caregivers by working with faith communities, Downtown Streets Team, Homeless Garden Project, Museum of Art and History and many other projects
8. Updates/Housekeeping
- a. Topics & Speakers
- Magaña reported that at the April 26<sup>th</sup> IHSS Advisory Commission meeting, Sr. Network Services will be presenting on HICAP; Magaña inquired on the topics that the commission would like to be covered at this presentation
    - Molesky: Medi-Medi; Medicare D, reduction of Share of Cost
  - Molesky requested the following topics to be discussed/presented at future meetings:
    - Emergency Preparedness (refrigeration, power outages, generators)
    - Janie Whiteford from CICA
    - CA Exchange – presentation on free phones
- b. Commission Vacancies
- Magaña reported that the IHSS Advisory Commission has 4 vacancies: 2 consumers, 1 rep from Commission on Disabilities; 1 rep of community-based organization that supports seniors and disabled individuals and IHSS goals and objectives
  - Magaña stated that an IHSS consumer expressed interest in the commission but was not able to make it to today's meeting but will plan on attending the April 26<sup>th</sup> meeting as a guest
- c. By-Laws Update
- Magaña informed the group that the changes to the Commission By-Laws were made official on January 29<sup>th</sup>, 2019 by the Board of Supervisors; as a reminder the changes were increasing the commission's meetings to 10 per year and changing the language on the non-discrimination section of the By-Laws
9. Joint Commission Meeting
- a. Proposed Meeting Format/Structure
- Magaña presented the draft Joint Commission meeting format and agenda that was developed by Kaite McGrew, Commissions Coordinator for the Commission on Disabilities and Seniors Commission.
  - The proposed meeting structure would be as follows:
    - There will be 3 tables which will have members from each commission.
    - The meeting would be facilitated by Magaña and McGrew
    - The meeting will begin with a call to order and introductions and then allow for public comment.

- Upon completion of the public comment, the three topics of discussion would be introduced.
  - After the introduction of the topics, the commissions would break-out into a brainstorming session where each table will take on one of the topics and discuss the barriers and challenges of their topic and would then report out to the rest of the group
  - After a break, each of the tables would reconvene to brainstorm on the solutions or strategies to address the identified challenges; a report out to the rest of the group would follow.
  - Upon gathering all the information from the break-out sessions, the commissions would then look at what the next steps are and decide what they will take on.
- Upon discussion of the meeting format, the Commission expressed unanimous consent to proceed with this meeting format and agenda; Magaña to continue coordinating the joint commission meeting with Kaite McGrew.
- b. Meeting Topics
- Magaña asked the commission what topics they would like to bring to the Joint Commission meeting on May 6<sup>th</sup>?
    - From past commission meetings, the following topics had been discussed: transportation to medical appointments, dynamics of caregivers, scarcity of caregivers, care management and emergency preparedness.
    - Molesky would like to have commissions coordinate their subcommittees so they can work together on advocacy, outreach and other joint topics.
  - Magaña also reported that Kaite McGrew had compiled a list of topics from her respective commissions;
    - Of the list compiled by Kaite, the following 3 topics are in line with the IHSS Advisory Commission's topics:
      - Accessible, affordable transportation
      - Emergency preparedness
      - Scarcity of providers
  - These 3 topics would be the main topics of discussion at the Joint Commission Meeting.
- c. Parking – this item was not discussed.

#### 10. Electronic Visit Verification

- Magaña provided information on Electronic Visit Verification (EVV), a federal mandate, that is to be fully implemented in California by January 1<sup>st</sup>, 2021;
- EVV will eventually eliminate all paper timecards;
- A handout with information on EVV was provided to all attendees.

#### 11. Live-In Provider Certification

- Magaña provided information on the Live-In Provider Self Certification which allows provider wages to be exempt from state and federal income tax withholdings for individuals that live in the same residence as their recipient.
- For the live-in provider's wages to be exempt from state/federal tax withholdings, the provider must complete the Live-In Provider Self Certification (SOC 2298) form and send to the department of social services; once received and processed, the provider will see an increase in their pay as no state/federal income tax will be withheld.

- A sample of the SOC 2298 along with a flyer with information was provided to all attendees.

## 12. IHSS Program Updates

- McConnell provided the following IHSS program Updates
  - o The new governor restored funding for IHSS program and we are currently negotiating to get additional funding.
  - o There is a proposed legislation to remove the Health Certification requirement from IHSS eligibility; counties are trying to make changes to the proposal to only require it for certain individuals (those whose disability is not evident based on their Medi-Cal aid code).
  - o The department was awarded the Home Safe grant which will help individuals at risk of being homeless; \$750k was awarded over a 2-year period.
  - o SB440 – new legislation that was submitted by Santa Cruz County which will have the department establish a Cognitive Impairment Safety Net Task Force to study the needs of adults with cognitive impairments.

## 13. Public Authority Updates

- Magaña provided the following PA updates
  - o Registry: the registry currently has 171 providers on its registry but only 64 of them are available for additional work.
  - o One-Stop Provider Enrollment – the PA has started one-stop provider enrollments where individuals who want to enroll as an IHSS provider can take care of all enrollment requirements in as little as 4 hours; the one-stop enrollment sessions are offered once per month in both North and South and pre-registration is required; a flyer for one-stop enrollment was provided to all attendees.
  - o Live Scan – the PA continues to offer in-hour Live Scan services at a reduced cost; the department has purchased a second Live Scan machine which will allow the PA to expand this service.
  - o PA Promo items – the PA has acquired some promo items that will be used at various events; a sample was given to all attendees.
  - o Facebook – the PA now has its own page on Facebook, IHSS Public Authority.

## 14. Subcommittee Reports

- a. Seniors Commission (Sones) - absent
- b. Commission on Disabilities (Taylor) - absent
- c. Legislative (Molesky) – no report out.
- d. Website (Taylor) – absent;
- e. CICA Conference Calls (Molesky) – no CICA Conference call this month
- f. CCAH – no report out

Meeting Adjourned at 2:53PM

**Next Meeting:** Friday, April 26<sup>th</sup>, 2019

**Location:** 1400 Emeline Ave. Room 206. Santa Cruz, CA 95060