



County of Santa Cruz

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

18 W. Beach Street, Watsonville, CA; P.O. Box 1300, Santa Cruz, CA 95061

(831) 454-4036 FAX: (831) 763-8906

IHSS Advisory Commission

Meeting Minutes

Date: Friday, October 27, 2023
Time: 1:00PM to 3:00PM
Location: 1400 Emeline AVE, Building K, Room 206. Santa Cruz, CA
Present: Lois Sones (Seniors Commission, Vice-Chair), Becky Taylor (Commission on Disabilities), Foster Andersen (Consumer), Christine Kiebert-Boss (Consumer), Patricia Fohrman (Provider), Maria Arreola (Provider)
Excused: Michael Molesky (Consumer, Chair), Jozette Irgang (Consumer), Linda Campbell (Consumer)
Absent: None
Guests: Julie Gabriel (Division Secretary, Adult and Long-Term Care services division)
Staff: Juan Magaña (Program Manager, IHSS and Public Authority)

Agenda

1. Call to Order
 - a. Meeting was called to order at 1:02PM; a quorum was present.
2. Roll Call
3. Agenda Review
 - a. Agenda reviewed; no changes were made.
4. Consent Agenda
 - a. Approval of Meeting Minutes
 - i. September 22, 2023, Meeting
 - b. Commission Vacancies
 - i. One (1) – Consumer Representative
 - ii. One (1) – Representative of Advocate Organization
 - c. Motion to approve consent agenda called by:
 - i. First/Second: Arreola/Taylor
 - ii. Ayes: Sones, Taylor, Andersen, Kiebert-Boss, Fohrman, Arreola
 - iii. Noes: None
 - iv. Abstain: None
 - v. Absent: Molesky, Irgang, Campbell
 - d. Motion carried unanimously.
5. Oral Communications and Announcements:
 - a. Fohrman reported that there will be an outdoor showing of “Coco” at the Watsonville City Plaza at 7pm.

- b. Keibert-Boss reported that there will be a reception with music and food at the Pajaro Valley Arts, displaying Day of the Dead Altars on Oct. 29th from 1-3PM.
- c. Taylor reported for the Disabilities Committee will present Kudos awards in July 2024 for Disabilities Pride Month. Two more committee members are needed.
- d. Arreola reported on San Jose Disability Days. Staff will forward this to commission members.
- e. Andersen reported that Shared Adventures will have a booth at the Chili Cookoff at the Santa Cruz Boardwalk from 1-3PM on Oct. 28th
- f. Sones reported that Elder Day Care is officially open at 501 Main St, Watsonville. It is licensed for 120 people per day.

6. Regular Agenda – Action Items

- a. Approval of 2024 IHSS Advisory Commission Meeting Schedule
 - i. The commission requested to add to next commission agenda a discussion over having some committee meetings in Watsonville in 2024.
 - ii. Motion to approve 2024 IHSS Advisory Commission Meeting Schedule, as presented in meeting packet, called by:
 - 1. First/Second: Fohrman/Keibert-Boss
 - 2. Ayes: Sones, Taylor, Andersen, Kiebert-Boss, Fohrman, Arreola
 - 3. Noes: None
 - 4. Absent: Molesky, Irgang, Campbell
 - iii. Motion carried unanimously.
- b. Subcommittee Discussion
 - i. The commission reviewed the subcommittee information included in the meeting packet and discussed the need for standing subcommittees.
 - ii. The commission agreed that there is no need for subcommittees given the purpose of the subcommittees that have been set up. They agreed that it is best for commission members to do general report outs on various topics and requested that staff include “report outs” as standing agenda item.
 - iii. Motion to dissolve standing subcommittees was called by:
 - 1. First/Second: Keiber-Boss/Fohrman
 - 2. Ayes: Sones, Taylor, Andersen, Kiebert-Boss, Fohrman, Arreola
 - 3. Noes: None
 - 4. Absent: Molesky, Irgang, Campbell
 - iv. Motion carried unanimously
- c. Biennial Report
 - i. The commission reviewed the draft version of the 2022-2023 IHSS Advisory Commission Biennial Report
 - ii. Recommended changes were provided to staff.
 - iii. The commission agreed to continue working on biennial report at the November IHSS Advisory Commission meeting.

1. Staff to include an updated draft version to the November 17, 2023 meeting packet.
 - iv. No action taken on this item.
7. Regular Agenda – Information Items
- a. Updates/Housekeeping
 - i. Reminders from the Chair:
 1. No reminders from the chair.
 - ii. Topics & Speakers:
 1. Staff reported there is no speaker scheduled for next meeting.
 2. The commission requested to invite a representative from the Office of Emergency Services to speak about disaster preparedness.
 3. The commission requested to invite Central California Alliance for Health to speak about enhanced care management.
 - b. Proclamation – November 2023 IHSS Caregiver Month
 - i. Staff reported that the Board of Supervisors proclaimed November 2023 as In-Home Supportive Services Caregiver month in Santa Cruz County.
 - ii. A copy of the proclamation was included in the meeting packet.
 - c. IHSS Providers
 - i. No report provided.
 - d. IHSS Program and Public Authority Updates
 - i. Registry:
 1. Staff reported that the Registry has a total of 228 care providers., of these 87 are available for additional work (38% of registry providers).
 - ii. Caregiver Appreciation Gift Distribution:
 1. Staff reported that on as part of November being proclaimed IHSS Caregiver Month, on Saturday, November 4th Public Authority staff will be distributing thank you gifts to IHSS care providers. The distribution will take place from 9-12pm in Santa Cruz (Emeline complex) and from 2-5pm in Watsonville (Freedom BLVD). Gifts that will be distributed are a lunch totes and two tumblers with the Public Authority logo. Staff informed that volunteers are needed to assist with the distribution.
 - A. Three members volunteered to hand out gifts.
 - iii. IHSS Career Pathways Program
 1. Homebridge is offering paid training in person training through the IHSS Career Pathways program. Santa Cruz County Public Authority has volunteered its training room so they can offer these trainings in our County. There will be three trainings offered in Watsonville on 10/31, 11/01 and 11/02.
 - e. Subcommittee Reports
 - i. Legislative/Advocacy (Molesky):
 1. No report.
 - ii. Website (Taylor/Andersen):
 1. No report.

- iii. CICA Conference Calls (Campbell):
 - 1. No report.
 - iv. Technology (vacant)
8. Adjournment
- a. Meeting adjourned at 2:43PM

Next Regular Meeting: November 17, 2023, 1:00PM – 3:00PM @ 1400 Emeline AVE, Building K, Room 206. Santa Cruz, CA

Minutes approved on 11/17/2023; submitted to Board of Supervisors on 11/20/2023