



County of Santa Cruz

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

500 Westridge Drive, Watsonville, CA; P.O. Box 1300, Santa Cruz, CA 95061
(831) 454-4036 FAX: (831) 763-8906

Notice of Public Meeting and Agenda

IHSS Advisory Commission

Date: Friday, November 21, 2025

Time: 1:00PM to 3:00PM

Location: 1400 Emeline AVE, Building K, Room 206. Santa Cruz, CA

The use of facemasks is recommended for all attendees of the IHSS Advisory Commission meeting.

Agenda

1. Call to Order
2. Roll Call
3. Agenda Review
4. Public Comment: *Anyone wishing to address the commission on any item within the jurisdiction of the Commission and not listed on the agenda may do so at this time. Comments are limited to three (3) minutes in duration.*
5. Consent Agenda
 - a. Meeting Minutes
 - i. October 24, 2025.....Page 3
 - b. Commission Vacancies
 - i. Four (4) – Consumer Representatives (A)
 - ii. One (1) – Provider (B)
 - iii. Two (2) – Representative of Advocate Organization or Representative of Commission on Disabilities (C)
6. Regular Agenda – Action Items
 - a. IHSS Advisory Commission Website
 - i. Recommended Changes - Adam Spickler.....Page 9
 - b. Biennial Report.....Page 10
 - c. Public Participation – IHSS Advisory Commission
 - d. Recruitment Strategies: IHSS Advisory Commission Vacancies
7. Regular Agenda – Information Items
 - a. Information Sharing
 - i. Announcements
 - ii. Topics & Speakers

The County of Santa Cruz complies with the Americans with Disabilities Act. This meeting room is accessible for people with disabilities. If you wish to discuss reasonable modifications or accommodations, please call 454-4036 prior to the meeting. For the comfort of those with allergies and chemical sensitivities, please do not wear perfume or scented products to the meeting.

- b. Commission Budget.....Page 17
 - c. Registry Data.....Page 20
 - d. IHSS Consumers
 - e. IHSS Providers
 - f. IHSS Program and Public Authority Updates
8. Report Outs
- a. Legislative – Volunteer needed.
 - b. CICA Conference Calls
 - c. Seniors Commission
9. Future Agenda Items
- a. Commission Re-Set: Goals and Objectives
10. Correspondence
11. Adjournment

Next Regular Meeting: January 23, 2026, 1:00PM – 3:00PM @ 1400 Emeline AVE, Building K, Room 206, Santa Cruz.



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IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

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IHSS Advisory Commission

Meeting Minutes

Date: Friday, October 24, 2025
Time: 1:00PM to 3:00PM
Location: 1400 Emeline AVE, Building K, Room 206. Santa Cruz, CA
Present: Lois Sones (Seniors Commission), Maria Arreola (Provider), Stephanie Auld (Consumer), Foster Andersen (Consumer), Jerry (guest)
Excused: None
Staff: Juan Magaña (Staff), Julie Gabriel (Staff)

The use of facemasks is recommended for all attendees of the IHSS Advisory Commission meeting.

Agenda

1. Call to Order
 - a. Meeting was called to order at 1:01pm; a quorum was present
2. Roll Call
3. Agenda Review
 - a. No changes were made to agenda
4. Public Comment:
 - a. None
5. Consent Agenda
 - a. Meeting Minutes
 - i. August 15, 2025
 - b. Commission Vacancies
 - i. Four (4) – Consumer Representatives (A)
 - ii. One (1) – Provider (B)
 - iii. Two (2) – Representative of Advocate Organization or Representative of Commission on Disabilities (C)
 - c. Motion to approve consent agenda was called by:
 - i. First/Second; Auld/Arreola
 - ii. Ayes: Andersen, Sones, Auld, Arreola
 - iii. Noes: None
 - iv. Abstains: None
 - v. Motion passed unanimously

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6. Regular Agenda – Action Items

a. Election of Officers:

i. Vice-Chair

1. Andersen nominated himself to serve as Vice-Chair
2. Motion to appoint Foster Anderson as Vice-Chair
 - a. Motion approved by acclamation.

b. CICA Membership

- i. Commission explored joining CICA; Staff mentioned the cost is \$750/year
- ii. Motion to hold off joining and explore joining CICA at a future date was called by:
 1. First/Second: Auld/Arreola
 2. Ayes: Andersen, Sones, Auld, Arreola
 3. Noes: None
 4. Abstain: None
 5. Motion passed unanimously

c. Public Participation – IHSS Advisory Commission

- i. The commission discussed how to get more public participation. Auld would like to increase visibility in the community, place flyers at various locations, make meetings available to public via zoom, record meetings and publish recordings on commission website t
- ii. Staff advised that in order to make meeting hybrid it would require moving to new location.
 1. Motion to move forward with public joining meeting virtually called by:
 - a. First/Second: Auld/Anderson
 - b. Ayes: Andersen, Sones, Auld, Arreola
 - c. Noes: None
 - d. Abstain: None
 - e. Motion passes unanimously
 2. Motion to ask staff to find alternate location for (Midcounty/NoCo) and equipment to record called by:
 - a. First/Second: Auld/Foster
 - b. Ayes: Andersen, Sones, Auld, Arreola
 - c. Noes: None
 - d. Abstain: None
 - e. Motion passes unanimously

3. Motion to publish future meeting recordings on the commission's website called by:
 - a. First/Second: Auld/Anderson
 - b. Ayes: Andersen, Sones, Auld, Arreola
 - c. Noes: None
 - d. Abstain: None
 - e. Motion passed unanimously
- d. CCAH Consumer Complaints
 - i. Auld mentioned that Central California Alliance for Health receives complaints about IHSS from recipients.
 1. Staff advised that those complaints are not passed on to IHSS
 - ii. Auld will find a contact at CCAH to connect with IHSS.
- e. IHSS Advisory Commission Website Review: Recommended Changes.
 - i. The commission reviewed the IHSS Advisory Commission webpage, recommended to include an area for the public to provide input to the commission
 - ii. Motion to update commission's website to include the ability to allow public inquiries was called by:
 1. First/Second: Auld/Arreola
 2. Ayes: Andersen, Sones, Auld, Arreola
 3. Noes: None
 4. Abstain: None
 5. Motion passed unanimously
- f. Recruitment Strategies: IHSS Advisory Commission Vacancies
 - i. Review and Approval of IHSS Advisory Commission
 1. The commission reviewed the Recruitment Flyer; staff inquired on who the intended audience was for the flyer – recipients only or recipients and providers.
 2. Commission agreed that with the number of vacancies, the flyer should be used to recruit recipients and providers.
 3. Staff recommended to make a slight change to the wording of the flyer to make it more inclusive.
 - a. Motion to approve flyer change wording on flyer to make it more inclusive was called by:
 - i. First/Second: Auld/Arreola
 - ii. Ayes: Andersen, Sones, Auld, Arreola
 - iii. Noes: None
 - iv. Abstain: None

- v. Motion passed unanimously
 - ii. The commission discussed how to distribute flyer. Staff advised can print the flyer and send the pdfs to commission members so the can distribute. Staff can also send flyer via email to recipients and providers.
 - 1. Motion to have staff send flyer to commissioners and all recipients and providers via email was called by:
 - a. First/Second: Auld Anderson
 - i. Ayes: Andersen, Sones, Auld, Arreola
 - ii. Noes: None
 - iii. Abstain: None
 - iv. Motion passed unanimously
7. Regular Agenda – Information Items
- a. Information Sharing
 - i. Announcements
 - 1. Auld informed the group of the MPA meeting, commissioners should attend to rep.
 - 2. Anderson- Urban Works did Yosemite trip for 32 participants, providing transport. Yoga, roller skate, Halloween dance party.
 - ii. Topics & Speakers
 - 1. This item was not discussed
 - b. Biennial Report
 - i. Staff reported that the 2026 Biennial report is due to the Board of Supervisors by Jan 31, 2026. Staff informed that the Nov 21st meeting will focus on writing the report. Staff will make the corrections and provide a final draft for review and approval at the January 23, 2026 meeting. Staff to send a editable version to all commission members to provide input on the report prior to the November 21 meeting.
 - c. Commission Budget
 - i. The commission's current budget was provided in the meeting packet, along with a detailing on what the budget can be used for.
 - d. Registry Data
 - i. Registry data was provided in the meeting packet.
 - e. IHSS Consumers
 - i. No items reported by consumers
 - f. IHSS Providers
 - i. No items reported by providers.
 - g. IHSS Program and Public Authority Updates
 - i. Staff reported the following updates:

1. Safety Supplies Distribution Changes – starting September, safety supplies for IHSS providers are only distributed on Tuesdays and Thursdays. A copy of the flyer that was used to inform providers was made available.
2. The Public Authority is revamping its training program for IHSS providers. The new program will feature on-demand, online trainings, available anytime. In addition, stipend for participants who complete training (\$20 gift card/1x/mo) up to 30 ppl/mo. Currently working on finalizing the implementation details with the vendor. Staff will distribute promotional material when ready.

8. Report Outs

- a. Legislative – Volunteer needed.
 - i. No report out
- b. CICA Conference Calls
 - i. No report out
- c. Seniors Commission
 - i. Sones reported that there is one person from the Senior Commission interested in joining our commission, but this would require some movement of appointments. Sones to follow up on this.

9. Future Agenda Items

- a. Commission Re-Set: Goals and Objectives
- b. Public Participation - outreach

10. Correspondence

- a. None

11. Adjournment

- a. Meeting adjourned at 3:01pm

Next Regular Meeting: November 21, 2025, 1:00PM – 3:00PM @ 1400 Emeline AVE, Building K, Room 206, Santa Cruz.

FREE SAFETY SUPPLIES FOR IHSS PROVIDERS



Provided through the Memorandum of Understanding between the IHSS Public Authority and SEIU 2015

- Available to IHSS Providers only.
- Restrictions apply, supplies are limited!

EFFECTIVE SEPTEMBER 1, 2025

Pick up available **Tuesdays** and **Thursdays** ONLY at:
500 Westridge DR, Watsonville
OR
1400 Emeline AVE, Santa Cruz



(831) 454-4036



santacruzinhomecare.org

What's New

Adult Protective Services



Veterans Services



In-Home Supportive Services-County of Santa Cruz



What is IHSS Public Authority?



What is IHSS?



Training Resources



Advisory Commission



Commission Members

Advisory Commission Archives

Public Guardian

Age Well Santa Cruz County



IHSS Public Authority Advisory Commission



Supporting County programs that help older and disabled adults live in their homes independently in Santa Cruz County

The IHSS Public Authority Advisory Commission consists of members who are current or former users of personal assistance services, service providers, or persons appointed to other existing County advisory bodies. The commission meets publicly each month as a volunteer advisory body, to make IHSS program recommendations to the County Board of Supervisors.

Learn more about the IHSS Public Authority Advisory Commission members and their responsibilities:

- Current [IHSS Advisory Commission Members](#)
- IHSS Advisory Commission [Responsibilities Overview](#)
- [IHSS Advisory Commission By-Laws](#) (PDF, 116 KB)

Become a Commissioner!

Visit the [County of Santa Cruz Commissions, Committees, and Advisory Bodies](#) website to learn how.

Connect With Us!

Do you have questions, comments, or feedback about the IHSS program? Contact us!

- In person: 500 Westridge Drive, Watsonville, CA 95076
- By mail: PO Box 1300, Santa Cruz, CA 95061
- By phone: (831) 454-4036
- By email: IHSSAdvisoryCommission@santacruzcountyca.gov
- Via fax: (831) 763-8906

IHSS Commission Trainings & Presentations

Note: Schedule subject to change.

- To Be Announced

IHSS Commission Agendas & Minutes

AGENDAS

- [IHSS Advisory Commission Meeting Agenda 2025-10-24](#) (PDF, 3.07 MB)
- [IHSS Advisory Commission Meeting Agenda 2025-08-15](#) (PDF, 1.28 MB)
- [IHSS Advisory Commission Meeting Agenda 2025-06-27](#) (PDF, 259 KB)
- [Notice of Cancellation 2025-05-23](#) (PDF, 100 KB)
- [IHSS Advisory Commission Meeting Agenda 2025-04-25](#) (PDF, 172 KB)
- [IHSS Advisory Commission Meeting Agenda 2025-03-28](#) (PDF, 2.57 MB)
- [IHSS Advisory Commission Meeting Agenda 2025-02-28](#) (PDF, 6.23 MB)
- [IHSS Advisory Commission Meeting Agenda 2025-01-24](#) (PDF, 9.30 MB)

Agendas prior to January of 2025 may be located in **Advisory Commission Archives**.

MINUTES

- [IHSS Advisory Commission Meeting Minutes 2025-08-15](#) (PDF, 832 KB)
- [IHSS Advisory Commission Meeting Minutes 2025-06-27](#) (PDF, 213 KB)
- [IHSS Advisory Commission Meeting Minutes 2025-04-25](#) (PDF, 232 KB)
- [IHSS Advisory Commission Meeting Minutes 2025-03-28](#) (PDF, 208 KB)
- [IHSS Advisory Commission Meeting Minutes 2025-02-28](#) (PDF, 1.20 MB)
- [IHSS Advisory Commission Meeting Minutes 2025-01-24](#) (PDF, 677 KB)

Minutes prior to January of 2025 may be located in **Advisory Commission Archives**.

Please note, some IHSS Advisory Commission Meeting Agenda packets as posted above, contain hyperlinks owned and managed by a third party that HSD cannot repair if or when that link breaks. To access a linked document for any broken links contained therein, please contact the agency of original publication. Thank you.

Commission Meetings

Unless otherwise specified, regularly scheduled IHSS Advisory Commission meetings are generally held as follows:

- DAY: Fourth (4th) Friday unless otherwise noted
- MONTH: Every month except July and December
- TIME: 1:00 PM – 3:00PM
- LOCATION: 1400 Emeline Avenue (Building K), Room 206, Santa Cruz, CA 95060

2025 - 2026 Meetings

The [schedule](#) of 2025 - 2026 IHSS Advisory Commission Meeting are listed below:

- May 23, 2025 (CANCELLED - No Quorum)
- June 27, 2025
- July 2025 - **NO MEETING IN JULY**
- August 15, 2025 (third Friday)
- September 26, 2025 (CANCELLED)
- October 24, 2025
- November 21, 2025 (third Friday)
- December 2025 - **NO MEETING IN DECEMBER**
- January 23, 2026
- February 27, 2026
- March 27, 2026
- April 24, 2026

IHSS Advisory Commission Report - 202~~64~~ 202~~42~~ - 202~~53~~

Role of the Commission

The In-Home Supportive Services (IHSS) Advisory Commission is a state-mandated advisory board established under AB 1682. The powers and duties of the IHSS Advisory Commission, as defined by Santa Cruz County Board of Supervisors' Ordinance #4655, Chapter 2.124.070 of the Santa Cruz County Code, are to:

1. Serve in an advisory capacity to the Board of Supervisors, as the governing board of the IHSS Public Authority, and any administrative body in the County related to the delivery and administration of the IHSS;
2. Review policies related to the delivery of IHSS and make recommendations to the Board of Supervisors regarding any proposed changes;
3. Review pending State and Federal legislation that may impact the IHSS program, consumers, and/or providers and make recommendations to the Board of Supervisors regarding any proposed changes;
4. Stay informed and educated on IHSS and Public Authority issues;
5. Provide a forum for consumers and providers of personal assistance services, advocates and other interested parties to participate in IHSS policy and program development.

Meetings dates, time, and location

The IHSS Advisory Commission meets on the fourth Friday of every month from 1:00 – 3:00PM at 1400 Emeline AVE., Santa Cruz, in Room 206. ~~Due to ongoing recommendations from the local health department, the commission met virtually via teleconference for all its meetings in 2022.~~ The commission does not meet in the months of July and December.

Commission Structure

The Commission comprises no more than 11 members, of which a majority must be current or former users of personal assistance services paid for through public or private funds. The remaining slots include: two current for former providers of In-Home Supportive Services; and three at-large members from any of the following: a representative of an organization that advocates for people with disabilities or seniors and/or a representative who also concurrently holds a seat on either the Santa Cruz County Seniors Commission or the Commission on Disabilities.

Currently, there are ~~two~~seven vacancies that the commission is seeking to fill. These vacancies are comprised of ~~one~~four former or current user of personal assistance services, one provider representative, and ~~one~~two representatives from either the Commission on Disabilities or of an organization that advocates for people with disabilities or seniors.

IHSS Advisory Commission
~~2022~~2024-202~~5~~3 Report

Commission staff

The IHSS Advisory Commission is staffed by the Public Authority, under the auspices of the Human Services Department. Staff from the IHSS Program attend each meeting.

Attendance ~~2022~~2024 and 202~~5~~3

The attendance charts for 202~~4~~2 and 202~~5~~3 are attached.

Goals and Accomplishments

During ~~2022~~2024 and 202~~5~~3, the IHSS Advisory Commission:

1. Hosted the following guest speakers: Max Umney from the County's Master Shelter Plan, Matthew Sundt from the County's Housing Element Update, Jim Lyons and Angela Millhouse from the Central California Alliance for Health, Yesenia Cerna from the County's Human Services Department, Grecia Quintero and Ivette Vazquez from the San Andreas Regional Center and Rita Sanchez from the County Administrative Office.
2. Welcomed two new commission members: Rebecca Jordan (relative of consumer) and Christine Kiebert-Boss (consumer).
3. Kept informed of state budget issues by California Association of Public Authorities advocates.
4. Received updates of the State Olmstead Advisory Board as relevant.
5. Collaborated with the Health Projects Center to develop training curriculum for IHSS care providers.
6. Monitored the impact of the COVID-19 health related issues on IHSS recipients and care providers.
7. Transitioned from remote meetings to in-person meetings due to the end of the public health emergency.
8. Kept informed on the Master Plan on Aging (MPA).
9. Successfully implemented disaster protocols due to local fire and flood disasters.
10. Continued providing ongoing input to IHSS Public Authority staff for posting relevant and educational information on the IHSS Public Authority website.
11. Shared information with Seniors Commission and Commissions on Disabilities.
12. Subcommittees monitored activity in the areas of interest to IHSS recipients and providers.
13. Performed ongoing work to fill the remaining vacancies in the commission.

Future Goals

The goals of the IHSS Advisory Commission include the following:

Commented [JM1]: Staff to update this info

Commented [JM2]: Given our current structure, should this be included with members added and are still on the commission?

IHSS Advisory Commission
~~2022~~2024-2025~~3~~ Report

1. Participate in Public Authority Registry recruitment efforts. Particularly providers willing to work in Santa Cruz and San Lorenzo Valley and/or willing and able to provide care for high needs clients.
2. Develop recommendations for improved provider recruitment strategies.
3. Promote ongoing education of IHSS for consumers, care providers and the community.
4. Work collaboratively with the Health Projects Center to develop training curriculum for IHSS providers.
5. Participate in the development of enhanced supports for IHSS recipients and care providers.
6. Continue to monitor payroll activity to assure providers are being paid timely.
7. Monitor the ongoing use of the Electronic Visit Verification requirement for IHSS and its impact on consumers and providers.
8. Increase collaboration with the local labor organization.
9. Network with community-based organizations and other commissions to solve issues that affect IHSS and related services.
10. Hold IHSS Advisory Commission meetings in south and north-county locations.
11. Work collaboratively with partner agencies and commissions on improving disaster planning and emergency preparedness.
12. Identify community resources that IHSS consumers and providers can access in emergency situations.
13. The commission will seek to resume the Caring Community Summit, as it becomes feasible.
14. Resume new commissioner orientation and conduct annual refreshers for existing commissioners.
15. Advocate for fall prevention and supports in the home of all recipients of IHSS.
16. Establish a relationship with the Office of Emergency Services.
17. Advocate for increased wages for IHSS care providers.
18. Connect with Central California Alliance for Health to better understand the services offered under the California Advancing and Innovating Medi-Cal (CalAIM) program.
19. Gain a better understanding of available resources for IHSS consumers and care providers.

Recommendations

Recommendations from the IHSS Advisory Commission include the following:

1. Advocate for mixed housing with caregivers to support integrated caregiver and community planning.
2. Advocate for a living wage for caregivers so they can remain in our community.
3. Advocate for the county to develop a comprehensive emergency preparedness program.

IHSS Advisory Commission

~~2022~~2024-2025 Report

4. Explore the feasibility of an agency-based (Contract Mode) IHSS system in Santa Cruz County.
5. Advocate for the needs of IHSS recipients and caregivers to be included in plans when developing the MPA.

2022-2024 Attendance

IHSS Advisory Commission 2022 Attendance Roster													
Name	Affiliation	Jan	Feb	Mar	Apr	Apr*	May	Jun	Aug	Sep	Oct	Nov	Dec*
Lois Sones	Seniors Commission	X	X	X	X	X	X	G	X	X	G	G	X
Becky Taylor	Commission on Disabilities	X	X	X	X	X	X	G	E	X	G	X	X
Vacant	Rep of Advocate Agency	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Foster Andersen	Consumer	X	X	E	E	E	X	G	X	X	G	G	X
Michael Molesky	Consumer	E	X	X	X	X	X	G	X	E	G	G	X
Linda Campbell	Consumer	X	X	X	X	X	X	G	X	X	G	G	X
Jozett Irgang	Consumer	X	X	X	A	E	X	G	X	X	G	G	A
Vacant	Consumer	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Vacant	Consumer	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Maria Arreola	Provider	X	X	X	E	E	X	G	X	X	G	G	X
Patricia Fohrman	Provider	X	X	X	X	X	X	G	X	A	G	G	X

*Special Meeting

Key:

X = Present

E = Excused

A = Absent

R = Resigned

n/a = Not yet appointed

G = meeting cancelled

<u>IHSS Advisory Commission</u> <u>2024 Attendance Roster</u>											
<u>Name</u>	<u>Affiliation</u>	<u>Ja</u> <u>n</u>	<u>Fe</u> <u>b</u>	<u>Ma</u> <u>r</u>	<u>Ap</u> <u>r</u>	<u>Ma</u> <u>y</u>	<u>Ju</u> <u>n</u>	<u>Au</u> <u>g</u>	<u>Se</u> <u>p</u>	<u>Oc</u> <u>t</u>	<u>No</u> <u>v</u>
Foster Andersen	Consumer (A)	E	X	X	X	C	X	E	E	E	C

IHSS Advisory Commission
~~2022~~2024-2025~~3~~ Report

<u>Michael Molesky</u>	<u>Consumer (A)</u>	<u>E</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>C</u>	<u>E</u>	<u>E</u>	<u>X</u>	<u>E</u>	<u>C</u>
<u>Linda Campbell</u>	<u>Consumer (A)</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>C</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>C</u>
<u>Jozett Irgang</u>	<u>Consumer (A)</u>	<u>E</u>	<u>X</u>	<u>X</u>	<u>E</u>	<u>C</u>	<u>X</u>	<u>X</u>	<u>E</u>	<u>E</u>	<u>C</u>
<u>Christine Kiebert-Boss</u>	<u>Consumer (A)</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>C</u>	<u>X</u>	<u>X</u>			
<u>Stephanie Auld</u>	<u>Consumer (A)</u>								<u>X</u>	<u>X</u>	<u>C</u>
<u>Vacant</u>	<u>Consumer (A)</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>
<u>Maria Arreola</u>	<u>Provider (B)</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>C</u>	<u>A</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>C</u>
<u>Patricia Fohrman</u>	<u>Provider (B)</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>C</u>	<u>X</u>	<u>R</u>	<u>R</u>	<u>R</u>	<u>R</u>
<u>Vacant</u>	<u>Provider (B)</u>							<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>
<u>Lois Sones</u>	<u>Seniors Commission (C)</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>C</u>	<u>E</u>	<u>X</u>	<u>X</u>	<u>E</u>	<u>C</u>
<u>Becky Taylor</u>	<u>Commission on Disabilities (C)</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>C</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>C</u>
<u>Stephanie Auld</u>	<u>Family Member of Consumer (C)</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>C</u>	<u>X</u>	<u>X</u>			
<u>Christine Kiebert-Boss</u>	<u>Family Member of Consumer (C)</u>								<u>X</u>	<u>X</u>	<u>R</u>
<u>Vacant</u>	<u>Family Member of Consumer (C)</u>										<u>n/a</u>

Key:

X = Present

E = Excused

A = Absent

R = Resigned

n/a = Not yet appointed

C = meeting cancelled

2023 Attendance

IHSS Advisory Commission 2023 Attendance Roster											
Name	Affiliation	Jan	Feb	Mar	Apr	May	Jun	Aug	Sep	Oct	Nov
Lois Sones	Seniors Commission	X	X	E	C	E	X	X	X	X	X
Becky Taylor	Commission on Disabilities	X	X	E	C	X	E	X	X	X	E
Vacant	Rep of Advocate Agency	-	-	-	-	-	-	n/a	n/a	n/a	n/a
Rebecca Jordan	Family Member of Consumer	X	X	X	C	X	X	R	R	R	R
Foster Andersen	Consumer	X	X	E	C	E	X	X	X	X	E
Michael Molesky	Consumer	X	X	X	C	X	X	X	X	E	E
Linda Campbell	Consumer	X	X	X	C	X	E	X	X	E	X
Jozett Irgang	Consumer	X	X	X	C	E	X	X	X	E	X
Christine Kiebert-Boss	Consumer	n/a	n/a	n/a	n/a	n/a	n/a	X	X	X	X
Vacant	Consumer	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Maria Arreola	Provider	X	X	E	C	X	X	X	E	X	X
Patricia Fohrman	Provider	X	A	X	C	X	X	X	X	X	X

Key:

- X = Present
- E = Excused
- A = Absent
- R = Resigned
- n/a = Not yet appointed
- C = meeting cancelled

Attendance chart to be added at the conclusion of 2025

[illegible]



JOHN A. WAGNER
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



ARNOLD SCHWARZENEGGER
GOVERNOR

August 8, 2008

COUNTY FISCAL LETTER (CFL) 08/09-10

TO: COUNTY WELFARE DIRECTORS
IHSS PROGRAM MANAGERS
IHSS PUBLIC AUTHORITIES
COUNTY FISCAL OFFICERS

SUBJECT: IN-HOME SUPPORTIVE SERVICES (IHSS) ADVISORY
COMMITTEE EXPENDITURES

REFERENCE: CFL NO. 00/01-48 DATED DECEMBER 22, 2000; CFL NO. 06/07-02
DATED JULY 7, 2006

This CFL is to remind counties that funding is allocated each fiscal year specifically for the direct support of the IHSS Advisory Committees. The authority for and the functions of the IHSS Advisory Committees are established in Welfare and Institutions Code Sections 12301.3 and 12301.4. The role of the Advisory Committee is to provide ongoing advice and recommendations regarding IHSS to the county board of supervisors, or any administrative body in the county that is related to the delivery and administration of IHSS.

Funds appropriated for the IHSS Advisory Committees are made available for the Committee's use, provided that those expenditures are used as intended under state statute and meet the federal requirements for the use of Title XIX funds, and in accordance with the Office of Management and Budget (OMB) Circular A-87. The federal Centers for Medicare & Medicaid Services concur with the California Department of Social Services on the use of Title XIX funds for the administrative expenditures listed below. Administrative costs are defined by the Manual of Policies and Procedures Section 25-200.2 as "only those expenditures which are properly claimable and necessary to efficient administration." As with all county expenditures, funds must be approved by the local Board of Supervisors.

Acceptable Advisory Committee expenditures include:

- Postage and general office supplies
- Cost of photocopying/printing
- Phones and phone conferencing equipment, computers, office furniture, office/room rental
- Internet access and website maintenance
- Special equipment for the deaf/hearing impaired
- Readers and/or alternate formats (e.g., Braille)
- Translation/interpreter services
- Compensation to attendants for members participating in meetings

- Stipends, travel, mileage, parking fees
- Training on Advisory Committee responsibilities and duties
- Conference registration fees
- Meeting facilitator
- Costs to conduct surveys
- Staff time in support of the Advisory Committee
- Membership dues to state or federal organizations
- Newsletters
- Resource Fairs/Outreach
- Advertisement to recruit for committee vacancies or improve participation

Unacceptable Advisory Committee Expenditures

Assembly Bill 1682 established the formation of Advisory Committees specifically to provide ongoing advice and recommendations to the county regarding the provision of IHSS. It was not intended to provide for any direct services or benefits to consumers such as attendant services not directly related to the Advisory Committee, or training for providers or consumers. In addition, OMB Circular A-87 prohibits the use of federal funds for provider recognition events or items such as small gifts, key chains, coffee mugs, or meals. While the procedures counties employ to review and approve expenditures are at each county's discretion, all costs claimed on the County Expense Claim are subject to OMB Circular A-87 principles which mandate that all costs be necessary and reasonable for the administration of the program.

Claiming

Program Code (PC) 023 captures costs associated with the IHSS Advisory Committees and are tracked against the total IHSS allocation. Costs claimed to this code must be in accordance with allowable activities defined in this CFL. IHSS Advisory Committee expenditures must not be claimed to PC 025, IHSS Advisory Committee San Diego only, as this is no longer a valid program code.

If you have any questions regarding this CFL, please direct them to the Fiscal Systems Bureau electronic mailbox at fiscal.systems@dss.ca.gov.

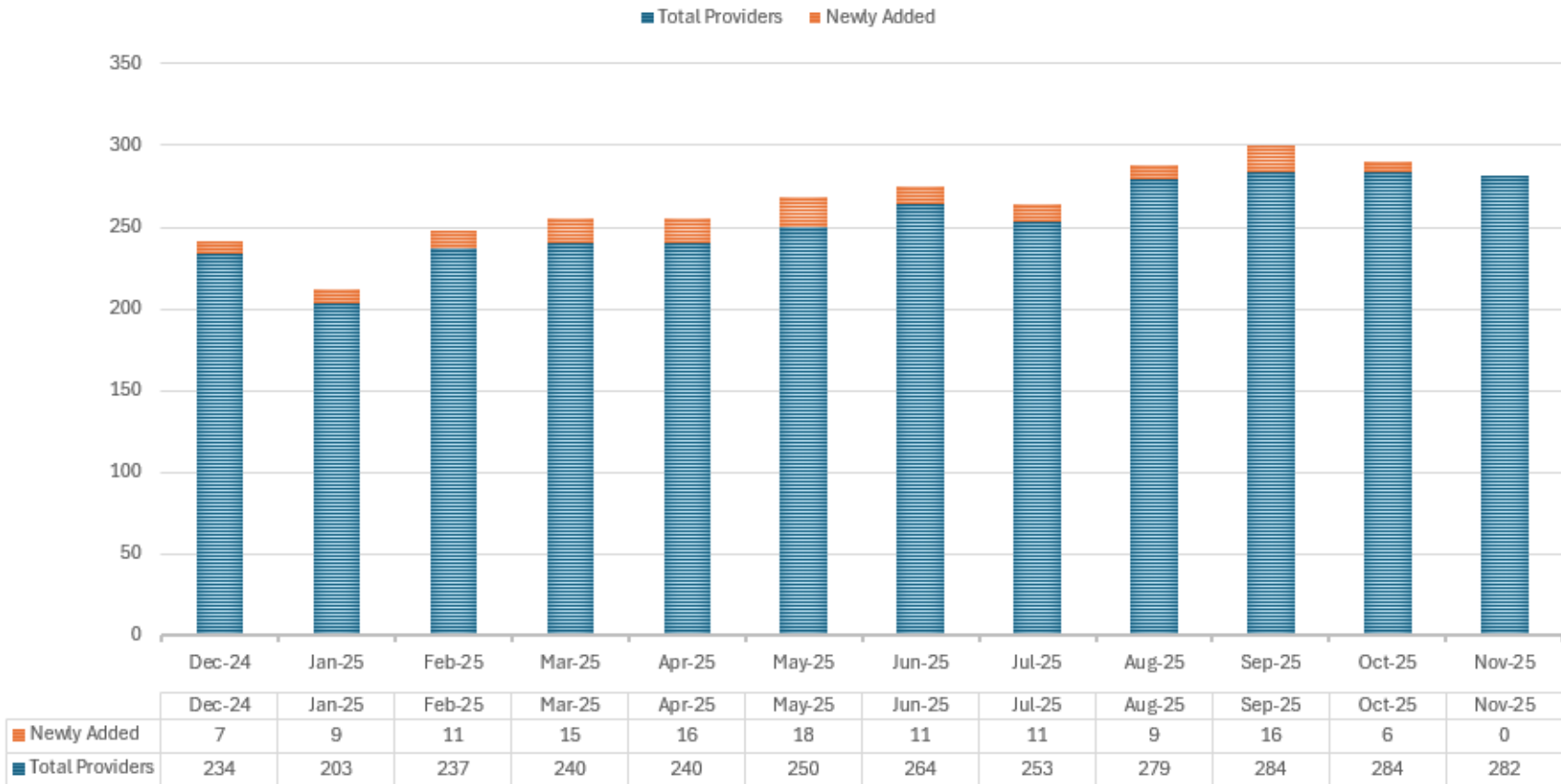
Sincerely,

Original Document Signed By:

ERIC FUJII
Deputy Director
Administration Division

c: CWDA

REGISTRY PROVIDERS



Registry Providers Available for More Work

