



County of Santa Cruz

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

500 Westridge Drive, Watsonville, CA; P.O. Box 1300, Santa Cruz, CA 95061
(831) 454-4036 FAX: (831) 763-8906

IHSS Advisory Commission

Meeting Minutes

Date: Friday, October 24, 2025
Time: 1:00PM to 3:00PM
Location: 1400 Emeline AVE, Building K, Room 206. Santa Cruz, CA
Present: Lois Sones (Seniors Commission), Maria Arreola (Provider), Stephanie Auld (Consumer), Foster Andersen (Consumer), Jerry (guest)
Excused: None
Staff: Juan Magaña (Staff), Julie Gabriel (Staff)

The use of facemasks is recommended for all attendees of the IHSS Advisory Commission meeting.

Agenda

1. Call to Order
 - a. Meeting was called to order at 1:01pm; a quorum was present
2. Roll Call
3. Agenda Review
 - a. No changes were made to agenda
4. Public Comment:
 - a. None
5. Consent Agenda
 - a. Meeting Minutes
 - i. August 15, 2025
 - b. Commission Vacancies
 - i. Four (4) – Consumer Representatives (A)
 - ii. One (1) – Provider (B)
 - iii. Two (2) – Representative of Advocate Organization or Representative of Commission on Disabilities (C)
 - c. Motion to approve consent agenda was called by:
 - i. First/Second; Auld/Arreola
 - ii. Ayes: Andersen, Sones, Auld, Arreola
 - iii. Noes: None
 - iv. Abstains: None
 - v. Motion passed unanimously

The County of Santa Cruz complies with the Americans with Disabilities Act. This meeting room is accessible for people with disabilities. If you wish to discuss reasonable modifications or accommodations, please call 454-4036 prior to the meeting. For the comfort of those with allergies and chemical sensitivities, please do not wear perfume or scented products to the meeting.

6. Regular Agenda – Action Items

a. Election of Officers:

i. Vice-Chair

1. Andersen nominated himself to serve as Vice-Chair
2. Motion to appoint Foster Anderson as Vice-Chair
 - a. Motion approved by acclamation.

b. CICA Membership

- i. Commission explored joining CICA; Staff mentioned the cost is \$750/year
- ii. Motion to hold off joining and explore joining CICA at a future date was called by:
 1. First/Second: Auld/Arreola
 2. Ayes: Andersen, Sones, Auld, Arreola
 3. Noes: None
 4. Abstain: None
 5. Motion passed unanimously

c. Public Participation – IHSS Advisory Commission

- i. The commission discussed how to get more public participation. Auld would like to increase visibility in the community, place flyers at various locations, make meetings available to public via zoom, record meetings and publish recordings on commission website t
- ii. Staff advised that in order to make meeting hybrid it would require moving to new location.
 1. Motion to move forward with public joining meeting virtually called by:
 - a. First/Second: Auld/Anderson
 - b. Ayes: Andersen, Sones, Auld, Arreola
 - c. Noes: None
 - d. Abstain: None
 - e. Motion passes unanimously
 2. Motion to ask staff to find alternate location for (Midcounty/NoCo) and equipment to record called by:
 - a. First/Second: Auld/Foster
 - b. Ayes: Andersen, Sones, Auld, Arreola
 - c. Noes: None
 - d. Abstain: None
 - e. Motion passes unanimously

3. Motion to publish future meeting recordings on the commission's website called by:
 - a. First/Second: Auld/Anderson
 - b. Ayes: Andersen, Sones, Auld, Arreola
 - c. Noes: None
 - d. Abstain: None
 - e. Motion passed unanimously
- d. CCAH Consumer Complaints
 - i. Auld mentioned that Central California Alliance for Health receives complaints about IHSS from recipients.
 1. Staff advised that those complaints are not passed on to IHSS
 - ii. Auld will find a contact at CCAH to connect with IHSS.
- e. IHSS Advisory Commission Website Review: Recommended Changes.
 - i. The commission reviewed the IHSS Advisory Commission webpage, recommended to include an area for the public to provide input to the commission
 - ii. Motion to update commission's website to include the ability to allow public inquiries was called by:
 1. First/Second: Auld/Arreola
 2. Ayes: Andersen, Sones, Auld, Arreola
 3. Noes: None
 4. Abstain: None
 5. Motion passed unanimously
- f. Recruitment Strategies: IHSS Advisory Commission Vacancies
 - i. Review and Approval of IHSS Advisory Commission
 1. The commission reviewed the Recruitment Flyer; staff inquired on who the intended audience was for the flyer – recipients only or recipients and providers.
 2. Commission agreed that with the number of vacancies, the flyer should be used to recruit recipients and providers.
 3. Staff recommended to make a slight change to the wording of the flyer to make it more inclusive.
 - a. Motion to approve flyer change wording on flyer to make it more inclusive was called by:
 - i. First/Second: Auld/Arreola
 - ii. Ayes: Andersen, Sones, Auld, Arreola
 - iii. Noes: None
 - iv. Abstain: None

v. Motion passed unanimously

ii. The commission discussed how to distribute flyer. Staff advised can print the flyer and send the pdfs to commission members so the can distribute. Staff can also send flyer via email to recipients and providers.

1. Motion to have staff send flyer to commissioners and all recipients and providers via email was called by:

a. First/Second: Auld Anderson

i. Ayes: Andersen, Sones, Auld, Arreola

ii. Noes: None

iii. Abstain: None

iv. Motion passed unanimously

7. Regular Agenda – Information Items

a. Information Sharing

i. Announcements

1. Auld informed the group of the MPA meeting, commissioners should attend to rep.

2. Anderson- Urban Works did Yosemite trip for 32 participants, providing transport. Yoga, roller skate, Halloween dance party.

ii. Topics & Speakers

1. This item was not discussed

b. Biennial Report

i. Staff reported that the 2026 Biennial report is due to the Board of Supervisors by Jan 31, 2026. Staff informed that the Nov 21st meeting will focus on writing the report. Staff will make the corrections and provide a final draft for review and approval at the January 23, 2026 meeting. Staff to send a editable version to all commission members to provide input on the report prior to the November 21 meeting.

c. Commission Budget

i. The commission's current budget was provided in the meeting packet, along with a detailing on what the budget can be used for.

d. Registry Data

i. Registry data was provided in the meeting packet.

e. IHSS Consumers

i. No items reported by consumers

f. IHSS Providers

i. No items reported by providers.

g. IHSS Program and Public Authority Updates

i. Staff reported the following updates:

1. Safety Supplies Distribution Changes – starting September, safety supplies for IHSS providers are only distributed on Tuesdays and Thursdays. A copy of the flyer that was used to inform providers was made available.
2. The Public Authority is revamping its training program for IHSS providers. The new program will feature on-demand, online trainings, available anytime. In addition, stipend for participants who complete training (\$20 gift card/1x/mo) up to 30 ppl/mo. Currently working on finalizing the implementation details with the vendor. Staff will distribute promotional material when ready.

8. Report Outs

- a. Legislative – Volunteer needed.
 - i. No report out
- b. CICA Conference Calls
 - i. No report out
- c. Seniors Commission
 - i. Sones reported that there is one person from the Senior Commission interested in joining our commission, but this would require some movement of appointments. Sones to follow up on this.

9. Future Agenda Items

- a. Commission Re-Set: Goals and Objectives
- b. Public Participation - outreach

10. Correspondence

- a. None

11. Adjournment

- a. Meeting adjourned at 3:01pm

Next Regular Meeting: November 21, 2025, 1:00PM – 3:00PM @ 1400 Emeline AVE, Building K, Room 206, Santa Cruz.

Approved by Commission on 11/21/2025; Submitted to Board of Supervisors on 11/24/2025

FREE SAFETY SUPPLIES FOR IHSS PROVIDERS



Provided through the Memorandum of Understanding between the IHSS Public Authority and SEIU 2015

- Available to IHSS Providers only.
- Restrictions apply, supplies are limited!

EFFECTIVE SEPTEMBER 1, 2025

Pick up available **Tuesdays** and **Thursdays** ONLY at:
500 Westridge DR, Watsonville
OR
1400 Emeline AVE, Santa Cruz



(831) 454-4036



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