

Family Reunification Services and Crisis Hotline RFP Q&A – March 15, 2019

Administration of Awarded Contract

- 1. Will the awarded respondent be responsible for all outcome data analysis, beyond simply collecting data associated with using an evidence-based outcome tool, but to also train to, implement and then perform all statistical analyses?**

The RFP states on page 14 that the awarded respondent must be able to send and receive confidential information in a secure or encrypted manner, and also must be able to collect, analyze and report on data as a means of accounting for participant outcomes. Additionally, on page 14, the RFP states that the awarded respondent shall be responsible for providing three reports on program participants and services. One such report is a bi-weekly status update on participating families which will not require statistical analysis by the awarded respondent, and the second is a monthly count of service types which will not require statistical analysis by the awarded respondent. The third such report is conducted semi-annually to detail progress towards goals identified in the contract scope of work and will entail some level of statistical analysis to be performed by the awarded respondent. The RFP also states on page 14 that the County will meet with the awarded respondent monthly to review the program outputs and outcomes as they relate to contract activities and desired results. These monthly meetings will serve as an opportunity for the awarded recipient and the County to work collaboratively on statistical analyses of the qualitative and quantitative data collected and shared. Finally, while the awarded vendor will have the choice to perform its own, independent statistical analysis on program outcomes outside of that required for semi-annual reporting, performing additional independent analysis is not required.

- 2. The North Carolina Family Assessment Scale tool referred to in the RFP utilizes multiple scales. Are you expecting the awarded respondent to use all of those specific scales for gathering measurable outcomes, or can the awarded respondent utilize only the scales that are most pertinent to each service provided?**

The North Carolina Family Assessment Scale tool referred to on page 6 of the RFP has been included as an example of the scales that are most pertinent for respondents to consider. It is also noted on page 6 of the RFP that respondents may utilize an assessment tool if it is noted (in the RFP), or may include other validated assessment tools along with the source information for the published research showing the efficacy of each tool cited. Tools that reliably meet the assessment needs for supervised visitation, therapeutic counseling and parent education are expected to be cited in submitted proposals.

Budget

- 1. Regarding any required statistical analysis on data outputs and outcomes collected by the awarded respondent, is the awarded respondent expected to absorb the costs associated with the total implementation of data analysis required by the resulting contract, and would any resulting additional costs affect the budget accordingly?**

The RFP states on page 13 that it is anticipated that the contract award will not exceed \$921,392 annually for contracted services performed during each of the two fiscal years of the award term, beginning in FY 2019-20 and ending in FY 2020-2021. Exhibit D on page 31 of the RFP provides all respondents an opportunity to demonstrate where and how it will associate costs related to data collection and analysis, through an optional budget narrative. Respondents are encouraged to detail all anticipated program costs here, knowing the County anticipates a \$921,392 annual budget amount for the resulting contracted program.